



BURN SUPPORT CHARITABLE TRUST
Application to become a Burn Support Group Camp Leader

Applicants Full Name			
Applicants Preferred Name			
Date of Application		Date of Birth	
Phone Number (Landline)		Mobile Number	
Postal Address		Ethnicity	
		Gender	
		Profession	
Email Address			
Your availability for Camp			
Camp is usually held in the last 2 weeks of January			
<input type="checkbox"/> I can be available from Monday to Friday for Camp and can/cannot stay overnight. <input type="checkbox"/> I can be available for _____ full days and can/cannot stay overnight at Camp. <input type="checkbox"/> I can be available for _____ part days but cannot stay overnight at Camp			
Please detail any special requirements you may have and any provisions that will be needed. e.g. Wheelchair access, dietary requirements, etc.			



Why would you like to be a Burn Support Group Camp Leader?

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What previous experience do you have working with children?

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What can you offer our campers? i.e. any specific interests or talents

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Please Provide Two Referees

Name			
Designation		Organisation	
Phone		Email	

Name			
Designation		Organisation	
Phone		Email	



Tick this box to indicate you have read and signed the job description *(this is available on the website also)*

Tick this box to indicate you consent to a Police check being completed.

Follow the links below to complete the police check application form.

Criminal Record Check – Third Party request <https://www.justice.govt.nz/criminal-records/get-your-own/>

How to complete Third Party form <https://www.justice.govt.nz/criminal-records/get-someone-elses/>

As part of the application process you will need to print the completed criminal record check form and bring it and the required I.D. to an interview with the Burn Support Charitable Trust Board of Trustees.

Please check that you have fully completed this form plus read and signed the Burn Support Group Camp Leader job description form. BOTH of these forms must be enclosed for your application to be complete.

The Board will consider your application and advise you in writing of the outcome.

Applicants Name: *(Print name here)* _____

Applicants Signature: *(Sign here)* _____ **Date:** ____/____/____

To EMAIL APPLICATION: michele@burns.org.nz

To POST APPLICATION:
c/- Michele Henry
Burn Support Group
P.O Box 97164
Manukau City
Auckland 2241

Thank you for applying, we will be in touch soon.



LEADERS MANUAL

“Burn Support Group wish to acknowledge and thank the many generous donors, sponsors, volunteers and organisations who donate their services, skills, time and support to ensure the continued success of CAMP AWHI, our annual Children’s Camp for burn survivors.....



WHAT IS CAMP:

Camp is a safe haven and social opportunity for burn survivor children aged 7 – 17 years throughout N.Z. Camps are based on traditions which allow returning campers a sense of belonging while providing much needed structure to new campers. Camp offers workshops and activities to build on self-esteem and confidence for each individual. An environment to share your journey with peers. In addition to these elements, a good camp will:

- . Create a fun and adventurous environment
- . Challenge individuals to try new things
- . Provide opportunities to develop personality and character
- . Create a positive fun environment
- . Provide campers with a sense of responsibility and success
- . Provide leadership opportunities
- . Provide a caring and competent staff
- . Create a spirit of teamwork
- . Foster new relationships
- . Acknowledge Health & Safety rules





THE CAMP LEADER POSITION:

Just as you may expect certain things of campers, they may expect you, as their leader, to show certain qualities and act in certain ways. You are a model for them, usually unspoken in their expectations is the desire to be and act like you. Listed are some of these things campers look for in their leaders...

- . **RECOGNITION AND ACCEPTANCE:** Campers look up to their leaders. They need to know that you consider each of them as an important person. Recognize acts of trying as well as instances of clear success. Emphasize positive qualities that make each child worthy and unique.
- . **FAIRNESS:** Children are sensitive to injustice. They look for fair ways responsibilities are shared in responses to performance and accomplishment. Be willing to apologize if needed. Try to see that chances for feeling important, as well as the responsibilities are equally divided.
- . **TRUST:** Campers need your belief in them and your support when they try new things. “They must be sure that you will not betray a confidence”. Help them correct their mistakes, help them to give and show trust toward one another. Show trust can be built, lost and strengthened.
- . **OPEN COMMUNICATION:** Speak your mind openly when you are happy or concerned about something and encourage them to do the same. Help them see how open communication can result in action, discovery, better understanding of self and others.

THE CAMP LEADER RESPONSIBILITIES:



Burn Support Group
Charitable Trust,
Inc Auckland

No camp is a success without genuine, caring, dedicated and enthusiastic staff. Camp is a learning experience for Leaders/Volunteers and campers alike. Skills and knowledge can be shared working within the guide lines of the camp schedule.

- . Group supervision of campers through programs focusing on health, happiness, discipline, cleanliness, safety, routine duties, character and skills development.
- . Learn the names of the campers, get to know all of them and their interests.
- . Assist campers plan, carry out and evaluate projects and activities.
- . Promote camper participation in all activities.
- . Assist campers with housekeeping chores / rooms, dining areas
- . Report any illness, accident or behaviour problems to Camp Leader in a timely manner.
- . Assist to make a camp schedule work to the best of abilities.
- . Work with other camp leaders to address issues during the day. Attend evening debrief and discuss the following days schedule.
- . Exhibit personal habits, health, dress, speech and relationships with other leaders that serve as beneficial model to campers.
- . Set a good example in everything you do while at camp.

“CAMP IS A FUN LEARNING EXPERIENCE 😊”

THE CAMP LEADER EXPECTATIONS:

The Leader is the person closest to the camper during his/her entire camp stay. This is of great importance. It is our responsibility to realize the opportunity for growth and the support you are providing to these young individuals..

- . BE TOLERANT, remember your own childhood, then think of the age and background of the people who are under your care.
- . BE UNSELFISH, place your campers interest and pleasures above your own. The campers are at camp for fun, worthwhile experiences. Do all you can to make this a rich and memorable one!
- . WORK, The camper is at camp for a vacation... your job is to make it enjoyable....
- . BE CHEERFUL, Cheerfulness is contagious, help your campers catch it!
- . BE SUPPORTIVE with the campers enthusiasm.
- . SET A GOOD EXAMPLE for the campers at all times. Do or say nothing that you would not want your campers to do or say.
- . BE PUNCTUAL and thorough in every detail of camp life and schedules.
- . DO NOT PROMISE or threaten anything you can not reasonably and fairly bring to its conclusion.
- . BE AN EDUCATOR in terms of moral standards, ideals and character.
- . RETAIN a full drivers licence.
- . UNDERSTANDING of the camp requirements regarding social media. Mobile phones are not to be used, unless work or family related issues. All photos from camp can be displayed after given notice upon camp completion.
- . COMPLETE application form, make arrangements for Leadership Role Interview. Police vet and referrals compulsory. Please visit www.burns.org.nz for all camp details.

